

## BID ADVERTISEMENT

**Tender No: DELWC07/2025 Closing Date: 16/09/2025 @ 11:00**

### DESCRIPTION

#### **SERVICE DESCRIPTION: 36 MONTHS SECURITY SERVICES – WEST COAST CLUSTER**

The rendering of Grade C Guarding/Security Services for a period of 36 months (3 years) for the following offices:

- **Vredenburg Labour Centre**
- **Vredendal Satellite office**

Provision of one (1) security guard for day shift 06:00 – 18:00 at the following premises:

- **Vredenburg Labour Centre**
- **Vredendal Satellite office**

### EVALUATION CRITERIA

This bid will be evaluated in terms of the 80/20 scoring system. This bid includes specific goals.

| <b>CRITERIA</b>                                                                                                                                                                                          |                         | <b>POINTS</b>                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Price and Specific Goals</b>                                                                                                                                                                          |                         | <b>80/20</b>                                                                                                                                                            |
| Price Points                                                                                                                                                                                             |                         | 80 Points                                                                                                                                                               |
| Specific Goals                                                                                                                                                                                           |                         | 20 Points                                                                                                                                                               |
| <b>Below are the Specific Goals allocated in terms of this tender:</b>                                                                                                                                   | <b>Number of Points</b> | <b>Proof Documentation Required to substantiate claiming of points on SBD 6.1 (Copy of the Documents MUST be certified)</b>                                             |
| 1. Western Cape Based Suppliers:<br>Within the Cape Winelands District Municipality = 12<br><br>Within Western Cape but outside Cape Winelands District Municipality = 8<br><br>Outside Western Cape = 6 | 12                      | Municipal utility bill statement/ Valid Lease agreement/ Letter from traditional authority in bidder's name or the company director's name/ Letter from the councillor. |
| 2. Women owned entities<br>100% owned = 5<br>60% to 99% = 3<br>59% and below = 2                                                                                                                         | 5                       | Identity Documents and CIPRO/CIPC for the company Director/s                                                                                                            |

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|                                                                                                                   |            |                                                                            |
|-------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------|
| 3. Entities owned by people with disabilities<br>100% disabled owned = 3<br>1% - 99% = 2<br>0% disabled owned = 0 | 3          | Confirmation from a registered medical doctor in respect of the Director/s |
| <b>Total Points for Price and Specific Goals</b>                                                                  | <b>100</b> |                                                                            |

- **NB: Specific goals with 100% ownership will receive full points. Where ownership is less than 100% points will be allocated on a pro-rata basis according to ownership percentage.**

Document will be available free of charge:

- Briefing Session
- Department of Employment and Labour website
- National Treasury e- tender Portal

### Compulsory Briefing Session:

Date: 20 August 2025

Time: 10:00

Venue: Department of Employment and Labour Provincial Office, 9 Long Street, Cape Town, 4<sup>th</sup> floor Boardroom

### Administrative Enquiries

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### Technical Enquiries

Mr Gerhard Roos  
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**\*The bid must remain valid for a period of 120 days from the closing date.**

**\*NB: Documents to be deposited at Provincial office 9 Long Street, Cape Town, 6<sup>th</sup> Floor**