

CALL FOR PROPOSALS

FROM LABOUR SERVICE ORGANISATIONS (NPOs/PBOs)

FOR FINANCIAL YEAR: 2024/ 2025

The Department of Labour is launching a call for proposals for NPOs/PBOs/Federations that specialise in labour matters to provide **training/workshop sessions on labour laws to vulnerable workers (including domestic workers)**

CLOSING DATE
31 JANUARY
2024

THE TRAINING SHOULD FOCUS ON THE FOLLOWING

- Basic Conditions of Employment Act
- Labour Relations Act
- Employment Equity Act
- Unemployment Insurance Act



Enquiries:

sipho.hlope@labour.gov.za | saraphina.tshabalala@labour.gov.za

Applications can be emailed to: civilsociety.headoffice@labour.gov.za

OR

- Compensation for Occupational Injuries and Diseases Act
- Occupational Health and Safety Act.



Enquiries:

lebone.moagi@labour.gov.za | joalane.mathinya@labour.gov.za

Applications can be emailed to: civilsociety.compensationfund@labour.gov.za

PLEASE NOTE:

The closing date for submission of proposals is 31 JANUARY 2024 at 16:00 pm

NB: If there is no response within three months of submission, please consider your application as unsuccessful.

LABOUR SERVICING ORGANISATIONS FROM ALL PROVINCES ARE WELCOME TO SUBMIT PROPOSALS

ONE APPLICATION PER ORGANISATION (EITHER COIDA AND OHSWA OR LRA, BCEA, UIA, EEA)

APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS

- The organisation must be registered with the Department of Social Development in terms of NPO Act of 1997. (Attach NPO certificate)
- Must have an existing office (with office equipment)
- Have an active bank account (Attach confirmation letter)
- Send an audited financial statement for a previous project (from any donor)
- Must have knowledge and understanding of labour related matters and labour laws
- Must have knowledge and understanding of COIDA and OHSWA
- Latest NPO compliance letter issued by DSD

Deregistered organisations will not be considered

NB: THE FORMAT FOR PROPOSALS ATTACHED SERVES AS A GUIDE (see next page)



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA

SUBMISSION FORMAT

PROJECT PROPOSAL

Name of Organisation	
Postal Address	
Physical Address	
Telephone Number	
Fax Number	
E-mail Address	
Contact Person	
Banking Details	Account Name:
	Name of Bank:
	Branch name:
	Account number:
	Type of Account:
Organisation Description	
Project Title	
Project Description	
Project Objectives	
Project Activities	
Project Output	
Project Term/Period	1 year
Budget	
Area of Project	
Target Group/ Beneficiaries	
How is civil society strengthened	
Evaluation Plan	



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