

CALL FOR PROPOSALS

FROM LABOUR SERVICE ORGANISATIONS (NPOs/PBOs/federations)

FOR FINANCIAL YEAR: 2025/2026

The Department of Employment and Labour is launching a call for proposals for (NPOs/PBOs) that specialise in labour matters to provide **training or workshop sessions on labour laws to vulnerable workers, e.g. domestic workers, farm workers, retrenched workers etc.**

THE TRAINING SHOULD FOCUS ON THE FOLLOWING

- Basic Conditions of Employment Act
- Labour Relations Act
- Employment Equity Act
- Unemployment Insurance Act



Enquiries:

Sipho.Hlope@labour.gov.za | Saraphina.Tshabalala@labour.gov.za

Applications can be emailed to: civilsociety.headoffice@labour.gov.za

OR

- Compensation for Occupational Injuries and Diseases Act
- Occupational Health and Safety Act.



Enquiries:

Lebone.Moagi@labour.gov.za | Joalane.Mathinya@labour.gov.za

Applications can be emailed to: civilsociety.compensationfund@labour.gov.za

LABOUR SERVICING ORGANISATIONS FROM ALL PROVINCES ARE WELCOME TO SUBMIT PROPOSALS

ONE APPLICATION PER ORGANISATION (EITHER COIDA AND OHSAct OR LRA, BCEA, UIA, EEA)

CLOSING DATE
17 February
2025

PLEASE NOTE:

The closing date for submission of proposals is 17 February 2025 at 16:00 pm

NB: If there is no response within three months of submission, please consider your application unsuccessful.

APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS

- The organisation must be registered with the Department of Social Development in terms of NPO Act of 1997. (Attach NPO certificate)
- Must have an existing office (with office equipment)
- Have an active bank account (Attach confirmation letter)
- Send an audited financial statement for a previous project (from any donor)
- Must have knowledge and understanding of labour related matters and labour laws
- Must have knowledge and understanding of COIDA and OHSAct
- Latest NPO compliance letter issued by DSD (attach a compliance letter)

Deregistered organisations will not be considered

NB: THE FORMAT FOR PROPOSALS ATTACHED SERVES AS A GUIDE. KINDLY SUBMIT THE PROPOSAL SEPARATELY.



Department of
Employment and Labour



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Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA



SUBMISSION FORMAT

PROJECT PROPOSAL

| | |
|--|-------------------------|
| Name of Organisation | |
| Postal Address | |
| Physical Address | |
| Telephone Number | |
| Fax Number | |
| E-mail Address | |
| Contact Person | |
| Banking Details | Account Name: |
| | Name of Bank: |
| | Branch name: |
| | Account number: |
| | Type of Account: |
| Organisation Description | |
| Project Title | |
| Project Description | |
| Project Objectives | |
| Project Activities | |
| Project Output | |
| Project Term/Period | 1 year |
| Budget | |
| Area of Project | |
| Target Group/ Beneficiaries | |
| How is civil society strengthened | |
| Evaluation Plan | |

