

# CALL FOR PROPOSALS

## FROM LABOUR SERVICE ORGANISATIONS (NPOs/PBOs)

### FOR FINANCIAL YEAR: 2025/2026

The Department of Employment and Labour is launching a call for proposals for NPOs/PBOs that specialise in labour matters to provide **training, workshop sessions on labour laws to vulnerable workers**

**CLOSING DATE**  
**31 AUGUST**  
**2025**

#### THE TRAINING SHOULD FOCUS ON THE FOLLOWING

- Compensation for Occupational Injuries and Diseases Act
- Occupational Health and Safety Act.



#### Enquiries:

Lebone.Moagi@labour.gov.za | Joalane.Mathinya@labour.gov.za

Applications can be emailed to: [civilsociety.compensationfund@labour.gov.za](mailto:civilsociety.compensationfund@labour.gov.za)

#### PLEASE NOTE:

The closing date for submission of proposals is 31 August 2025 at 16:00 pm

**NB: If there is no response within three months of submission, please consider your application as unsuccessful.**

**LABOUR SERVICING ORGANISATIONS FROM ALL PROVINCES ARE WELCOME TO SUBMIT PROPOSALS**

#### APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS

- The organisation must be registered with the Department of Social Development in terms of NPO Act of 1997. (Attach NPO certificate)
- Must have an existing office (with office equipment)
- Have an active bank account (Attach confirmation letter)
- Send an audited financial statement for a previous project (from any donor)
- Must have knowledge and understanding of labour related matters and labour laws
- Must have knowledge and understanding of COIDA and OHSA
- Latest NPO compliance letter issued by DSD
- Attach a valid letter of good standing for COIDA/ OHSA proposals

***Deregistered organisations will not be considered***

**NB: THE FORMAT FOR PROPOSALS ATTACHED SERVES AS A GUIDE**



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2025



# SUBMISSION FORMAT

## PROJECT PROPOSAL

Name of Organisation	
Postal Address	
Physical Address	
Telephone Number	
Fax Number	
E-mail Address	
Contact Person	
Banking Details	Account
	Name: Name
	of Bank:
	Branch name:
	Account
Organisation Description	number: Type
Project Title	of Account:
Project Description	
Project Objectives	
Project Activities	
Project Output	
Project Term/Period	1 year
Budget	
Area of Project	
Target Group/ Beneficiaries	
How is civil society strengthened	
Evaluation Plan	



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