

# Registration on Supplier Database – Training Providers

The National Skills Fund (NSF), in terms of the Public Finance Management Act, 1999 and Treasury Regulations Chapter 16A (2005) invites training providers for the training of unemployed people under the Social Development Initiatives Funding Window (SDFW) of the NSF, to submit their applications for inclusion in the SDFW Training Provider Database as prospective providers. Training Providers are needed for training in the engineering, manufacturing, construction, mining, health, social, business, textile, agriculture and services fields. All **currently registered providers must reapply** should they wish to train for the 2008/09 financial year.

## Purpose for registration on the SDFW Training Provider Database

Certain prescribed requirements have to be met for registration as a training provider and the prescribed Application Form must be completed for this purpose. The requirements for registration, subject to verification are the following, namely:

1. Availability of infrastructure, resources and systems to provide quality services to learners and employers.
2. Compliance with all relevant statutory requirements.
3. Effective financial management policies and procedures.
4. Effective administrative and records management policies and procedures.
5. Structures and processes for decision-making, accountability and control to ensure good governance.
6. Necessary skills to provide effective services as training provider.
7. Maintenance of a high standard of ethical conduct in providing services as a training provider.
8. Compliance with other reasonable requirements determined by the Director-General of Labour.

The Department of Labour has developed Guidelines to assist interested applicants to prepare for registration. The Guidelines together with Application Forms are obtainable at the address mentioned below or at the provincial offices and Labour Centres.

Attention: John Nchabeleng or Nkhetheni Radzilani  
Telephone number: (012) 309 4422 or (012) 309 4200  
E-mail address: john.nchabeleng@labour.gov.za or nkheteni.radzilani@labour.gov.za

**A separate application must be completed for each region/province and no faxed or e-mail applications will be accepted.**

The closing date for all applications is 25 July 2008 at 15:00. Applications received after the closing date will not be considered.

Post or deliver completed application form and information to Head Office:

Director-General of Labour  
Laboria House,  
215 Schoeman Street,  
Pretoria

Private Bag X117  
Pretoria, 0001



labour

Department:  
Labour  
REPUBLIC OF SOUTH AFRICA