

Privacy Statement of the Department of Employment and Labour including the Compensation Fund and the Unemployment Insurance Fund

The Department of Employment and Labour, Compensation Fund and the Unemployment Insurance Fund (we, us) in achieving its mandate, must collect and use information, including personal information as defined in the Protection of Personal Information Act, 2013 (Act No 4 of 2013). Personal information means information which alone or jointly with other factors identifies you as a person. This includes information such as your name, contact details, telephone number, biometric information, registration number and any other information we collect.

We want to assure you that your personal information is important to us. As part of our commitment to protecting your personal information, The Department of Employment and Labour, Compensation Fund and Unemployment Insurance Fund treats all personal information we collect through different channels as private and confidential. We have put in place the necessary safeguards, security systems and controls to maintain confidentiality, prevent loss, unauthorised access and damage to information by unauthorised parties to ensure compliance as far as reasonably and practically possible.

We will not use the personal information you share with us for any other purpose apart for which it is intended for.

We will not disclose your information to any third parties unless:

- It is necessary to fulfil our legislative mandate;
- For law enforcement purposes;
- There is a public duty to disclose the information;
- Your legitimate interests require disclosure; or
- You have provided consent to disclose your information.

Prior to sharing your personal information with any third parties, we will take appropriate steps to ensure that such third parties have taken adequate measures to comply with applicable data protection laws and will protect the information we are disclosing to them.